



**QUALITY ASSURANCE
MAILPIECE & PRINTING ACCREDITATION - FORM B2
ENVELOPE MANUFACTURERS, MAILING HOUSES & PRINTERS**

1	YOUR DETAILS	
	COMPANY	
	PPI No	
	ADDRESS	
	POST TOWN	
	POSTCODE	
	CONTACT NAME	
	TELEPHONE NUMBER	
	EMAIL ADDRESS	
	ROYAL MAIL CONTACT	
TELEPHONE No		

2*	MAILPIECE DETAILS	OCR	
	Please find enclosed 210 fully addressed, filled and sealed mail pieces with the appropriate indicia. <i>It is strongly recommended that for OCR products you use address samples which have 3,4,5+ lines and also that you select addresses which have the longest lines.</i>		
	I intend to use more than one size or design and have enclosed 10 samples of each.	NO	Yes
	I would like my sample items returned. If I select 'no' these items will be destroyed as 'confidential waste'.	NO	Yes

*	PLEASE NOTE
	We will keep 2 samples for our own records for reference in the event of any future queries.



3	ACCREDITED ENVELOPE MANUFACTURER, MAILING HOUSE OR PRINTER DETAILS			
	I would like my details as an 'accredited' supplier to be placed on www.royalmailtechnical.com		YES	NO
	Envelope Manufacturer			
	Mailing House			
	Printer			
	COMPANY			
	ADDRESS			
	POST TOWN			
	POSTCODE			
	CONTACT NAME			
TELEPHONE NUMBER				
EMAIL ADDRESS				

4	SAMPLE ITEMS			
	SAMPLE ITEMS ENCLOSED		YES	NO
	NUMBER OF SAMPLE ITEMS			
	PRINT NAME			
	SIGN			
	DATE			

5	POST TO
	ACCREDITATION CO-ORDINATOR Royal Mail Dearne House Cortonwood Drive Brampton BARNSELY S73 0UF